

JOB DESCRIPTION

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| Post Title: | Mobile Plant Operative |
| Department: | Marchwood |
| Responsible to: | Concrete Business Manager |
| Supervisory responsibility: | None |
| Date of Issue: | April 2026 |

Main Purpose of Job:

The role is responsible for the safe, efficient and effective operation of mobile plant machinery to support the day-to-day running of the site. The role ensures materials are loaded, handled and managed correctly, stockpiles are maintained, and plant and working areas are kept to a high standard, in full compliance with site procedures, health and safety requirements, and operational standards.

Duties and Responsibilities:

- Operate mobile plant machinery, including loading shovels, in a safe, efficient and competent manner at all times.
- Load, handle and move materials accurately to support production and site operations
- Monitor, manage and maintain stockpiles to meet operational requirements
- Carry out daily plant and equipment checks, ensuring machinery is serviceable before use
- Identify, report and record defects, damage or maintenance requirements promptly
- Maintain plant, work areas and traffic routes to a high standard of cleanliness and organisation
- Comply fully with site rules, health and safety legislation, environmental controls and safe systems of work
- Support the smooth flow of materials, vehicles and deliveries across the site
- Work closely with production, site and logistics teams to ensure efficient operations
- Communicate effectively with colleagues, supervisors and visiting drivers to maintain safe site activity
- Demonstrate a “right first time” approach in all tasks carried out
- Assist with general site duties, cleaning and basic maintenance as required
- Act in a flexible and reliable manner to meet changing operational needs
- Uphold company values and contribute positively to a safe, professional working environment

General:

The following duties are ones which all staff are required to perform:

- Observe health and safety procedures and work safely at all times;

- To be responsible for your own continuing self-development, undertaking training as appropriate to the working environment and location, and developments in your role;
- Undertake any other duties as required by your manager in order to meet the changing needs and demands of the company.
- Conduct yourself with professionalism, tact and diplomacy at all times as a representative of Wainwright.

This job description is provided to assist the post holder to know their principal duties. It may be amended in consultation with the holder without change to the level of responsibility or remuneration appropriate to the post.

Data Protection

In the course of employment at Wainwright, staff may have access to confidential information relating to our customers and are required to exercise due consideration in the way they use such information. Staff should not act in any way which might be prejudicial to Wainwright's interest. Information which may be included in the category covers both the general business of the company and information regarding specific individuals. A strict code of confidentiality must be adhered to at all times. Wainwright is registered under the Data protection Act 1998 and staff must not at any time use the personal data held by the company or disclose such data to a third person.

PERSON SPECIFICATION

| ATTRIBUTES | ESSENTIAL | DESIRABLE | HOW IDENTIFIED |
|--|--|---|------------------------------|
| Qualification | <ul style="list-style-type: none"> • Basic numeracy skills for receiving | Level 2 NVQ or relevant industry qualification | Application form/ interview |
| Skills & Knowledge | <ul style="list-style-type: none"> • High level communication skills; face to face and via the telephone or radio. • Ability to develop and maintain good working relationships internally & externally • Ability to problem solve, plan, organise, and implement solutions effectively for all logistical requirements • Ability to maintain accurate records • Ability to plan and manage own workload, achieve agreed targets and objectives, and evaluate outcomes. • Ability and willingness to respond positively and effectively to change, including line management | | Application form / interview |
| Experience | <ul style="list-style-type: none"> • Experience in driving mobile plant machinery | <ul style="list-style-type: none"> • Typical background and experience within the quarry industry and/or the operation of a weighbridge facility | Application form / interview |
| Personal competencies and qualities | <ul style="list-style-type: none"> • Knowledge of transport logistics • Ability and able to cope with the duties and responsibilities for the post and the associated working environment • Able to form relationships with all levels of seniority | | Interview / assessment |

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| | <p>within the company & externally with customers or hauliers</p> <ul style="list-style-type: none"> • Able to demonstrate appropriate self-confidence and work effectively in a team situation and on own initiative • Flexibility & willingness to vary/change shift pattern and work unsociable or additional hours where necessary • Willingness to undergo training and staff development as required in relation to the post and work of the Company | | |
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Signed by Employee:

Name:

Date:.....